

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Audit Committee**

## **Agenda**

**Monday, 18th November, 2024**  
at 4.30 pm

in the

**Council Chamber**  
**Town Hall**  
**Saturday Market Place**  
**King's Lynn**

Borough Council of  
**King's Lynn &  
West Norfolk**



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Friday 8 November 2024

Dear Member

**Audit Committee**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 18th November, 2024 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

To receive any apologies of absence.

**2. Minutes (Pages 5 - 20)**

To approve the minutes from the Audit Committee held on the 3<sup>rd</sup> October 2024.

**3. Declarations of Interest (Page 21)**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. **Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. **Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman

6. **Chair's Correspondence (if any)**

7. **Business Continuity Annual Update** (Pages 22 - 26)

8. **Half Year Internal Audit Progress Report** (Pages 27 - 50)

9. **Recommendation Follow-Up Report** (Pages 51 - 74)

10. **Half Year Fraud and Error Progress Report 2024-2025** (Pages 75 - 92)

11. **Treasury Management Report** (To Follow)

12. **Statement of Accounts and Annual Governance Statements for 2020/21, 2021/22 and 2022/23** (Pages 93 - 623)

Appendix A- GPS Reset- Letter to Section 151 Officer

Appendix B- Statement of Accounts & Annual Governance Statements 2020/2021

Appendix C- Statement of Accounts & Annual Governance Statements 2021/2022

Appendix D- Statement of Accounts & Annual Governance Statements 2022/2023

13. **Committee Work Programme 2024/2025** (Pages 624 - 629)

To note the Committee's Work Programme for 2024/2025.

14. **Date of Next Meeting**

To note that the date of the next meeting of the Audit Committee will take place on **20<sup>th</sup> January 2025 at 4:30pm** in the **Town Hall, King's Lynn**.

To:

**Audit Committee:** S Bearshaw, F Bone, S Dark, T de Winton, P Devulapalli, B Jones, B Long, S Nash and A Ryves (Chair)

**Portfolio Holders:**

Councillor C Morley – Portfolio Holder for Finance  
Councillor A Beales - Leader